

**Decatur Classical School
Local School Council**

Minutes Meeting on Monday, October 24th, 2016

- Meeting called to order by Tim McCaffrey at 6:37pm.
- Roll call:
 - Members present: Timothy McCaffrey, Laura Hansen, Steve Fix, Jed Silberg, Susan Kukielka, Marianne Sharping, Katherine Thomas, Roland Paulnitsky. Absent: Helen Lee, Norman Gelfand, Arthur Regalado.
- Approval of Agenda
 - Motion was made and approved by unanimous voice vote of members present to approve agenda.
- Approval of Minutes
 - Motion was made and approved by unanimous voice vote to approve minutes from September 15th, 2016.
- Principal's Report
 - Principal Professional Practice Competency A: Ms. Kukielka reviewed 10th and 20th Day Budget adjustments and had to clear all SBB negatives after the 10th day adjustment by Sept. 27, 2016; Mrs. Regalado noticed fraudulent activity in the checking account. A police report was filed and all departments were notified in accordance with CPS policy. The school will be notified when the investigation is complete.
 - Principal Professional Practice Competency B: Ms. Cate Drake's final day at Decatur was Oct.13, 2016. Ms. Drake's position has been posted, candidates have applied, but are unfortunately not qualified. The position will remain posted until it is filled; Ms. Patricia Hare was hired as an individual SECA for a Decatur student; Ms. Marianne Sharping was named as a Symetra Hero in the Classroom; Mr. Pfest was awarded the CPS Student Science Fair Afterschool Club for 6th graders.
 - Principal Professional Practice Competency C: Student Congress elections were held the week of Sept. 25th, 2016; Mr. Murray and Ms. Kukielka facilitated 5th/6th grade parent night with an overview of the Selective Enrollment process.
 - Principal Professional Practice Competency D: Various school events took place including the PTA sponsored Back-to School Round-Up, Picture Day, Jog-A-Thon, Chess Club, Newspaper Club, and Mystery Readers. Library volunteers are in place.
 - Principal Professional Practice Competency E: Ms. Kukielka met with Chief E. Cesario to discuss her Leadership Development Plan; Ms. Kukielka also attended an Illinois Administrator's Academy: Common Core State Standards: Leadership and Learning Implications.
- Committee Reports
 - CIWP: A CIWP meeting was held on Oct. 18, 2016 with parents, teachers and Ms. Kukielka in attendance to discuss progress on the CIWP strategies/goals.
 - Expansion Update: Proposals to move Decatur to Field have been put on hold.
 - Principal Evaluation/Retention: The Principal Evaluation Committee met with Marcus Pittman of LSC relations to establish the process for moving forward with Principal

Evaluation/Retention. The LSC must 1) conclude evaluation from last year; 2) Do the 4 Year Cumulative Review; 3) Vote on a new contract as part of the Principal Evaluation/Retention process. The LSC discussed establishing an email address specific for parent feedback to extend Ms. Kukielka's contract and that people must identify themselves in the emails, but those names will remain confidential to the LSC in closed session. A motion was made and approved by 7 yays and 1 abstention to 1) establish meeting dates Dec. 12 (tentative) for Cumulative Review and Dec. 13 for the vote on the new contract; 2) solicit community feedback as discussed.

- New Business
 - A motion was made and approved by unanimous voice vote for Budget Approvals, and the payment for Houghton Mifflin Science (\$7136.00), Stride Academy (\$5256.00), and the JCC Contract (\$6100.00
 - Fundraising Requests: There were no fundraising requests to vote on.
 - LSC Parent Vacancy: a motion was made and approved by unanimous vote to move into closed session to discuss the LSC Parent Vacancy.
 - Closed Session – a motion was made and approved by unanimous voice vote to return to Open Session.
 - A motion was made and approved by unanimous voice vote to extend the vacant LSC Parent position to Matt Leonard.

- Public Comment
 - No public comment made.

- Next Meeting: November 17th, 2016.

- Meeting adjourned by unanimous voice vote at 8:45pm.